|  |
| --- |
| **Deliver To:**Name |
| Defendant: |  |
| Address: |  |
| City: |  | State: |  | Zip: |  | Phone: |  |
|  |  |  |  |  |  |  |  |
| **Client:** |
| Client Name: |  |
|  |  |
| **Caption:** |
|  | Cause #: |  |  |
| In the Matter of the Marriage of: |  |
| In the Interest of: |  |
| 🞏 | District Court | 🞏 | County Court | 🞏 | Probate Court | 🞏 | Civil Court | 🞏 | Justice Court |
| Courtroom #/County Court at Law #: |  | County: |  |
|  |
| **Document(s):** |
| 🞏 | Citation with Petition *(name)* |  |
| 🞏 | Precept |  | 🞏 | Order Setting Hearing |  | 🞏 | Subpoena |
| 🞏 | TRO |  | 🞏 | Protective Order |  | 🞏 |  |
| 🞏 |  |
| Additional Docs Attached: |  |
|  |
| **Came to Hand:** |
| Date Received: |  | Time Received: |  | 🞏 | AM | 🞏 | PM |  |
|  |
| **Attempt Details:** |
| Details: | Location: |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
|  |  |  |  |
| **Delivered:** |
| 🞏 | Residence |  | 🞏 | Employment |  | 🞏 | Other: |  |
| Address: |  |
| City: |  | State: |  | Zip: |  | County: |  |
| Date: |  | Time: |  | 🞏 | AM | 🞏 | PM |  | BY: |  |
|  |
| **Charges:** | **Invoicing:** |
|  | AMOUNT |  | Amount |  |  |  |
| 🞏 | Citation |  | 🞏 | Rush (add $25.00) |  |  |  | Total Invoice |  |  |
| 🞏 | Precept |  | 🞏 | Mileage ($.50 per mile RT) |  |  |  | Invoice # |  |  |
| 🞏 | TRO |  | 🞏 | Address Change |  |  |  | Invoice Date |  |  |
| 🞏 | Protective Order |  | 🞏 | Witness Location |  |  |  |  |  |  |
| 🞏 | Subpoena |  | 🞏 | Notary Fee |  |  |  | Date Paid |  |  |
| 🞏 | Witness Fee |  | 🞏 | Surveillance |  |  |  | Check # |  |  |
| 🞏 | Affidavit |  | 🞏 | Other: |  |  |  | Amount Paid |  |  |
|  |  |  |  |  |  |  |  |